

Property Address: _____
 City State Zip Code

Agent Name: _____ Date Listed: _____ Listing Number: _____

*Property Subtype <input type="checkbox"/> Multifamily *Status <input type="checkbox"/> New <input type="checkbox"/> Coming Soon - No Showings If Coming Soon—No Showings Status: *Available to Show Date _____	*Agent ID _____ *Office ID _____ Co-Agent ID _____ Co-Office ID _____ *Photos provided by <input type="checkbox"/> Agent <input type="checkbox"/> Photographer <input type="checkbox"/> Seller <input type="checkbox"/> None	*Asterisk Denotes Required Field* *SID <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, SID Number: _____
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*County _____ *Address# _____ *Direction _____ *Street Name _____ *Street Type _____ Post Direction _____ Unit# _____ *City _____ *State _____ *Zip Code _____ *Parcel # _____ *Subdivision _____	*Basement <input type="checkbox"/> Yes <input type="checkbox"/> No *Walk Out Basement <input type="checkbox"/> Yes <input type="checkbox"/> No If County or City is not listed, contact GPRMLS Office
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*Listing Price _____ *Lot Included in Price <input type="checkbox"/> Yes <input type="checkbox"/> No *List Date _____ (Date on Listing Agreement) *Expiration Date _____	Protective Covenants <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown Restrictions <input type="checkbox"/> Airport Environs Dis <input type="checkbox"/> Capitol Environs Dis <input type="checkbox"/> Historic Preservation <input type="checkbox"/> Other <input type="checkbox"/> Planned Unit Development *Special Assessments <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes: *Special Assessment Source _____ *Special Assessments Amount _____
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*Conversion <input type="checkbox"/> Yes <input type="checkbox"/> No *HOA <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: HOA *Fee _____ HOA *Fee Term <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi Annually <input type="checkbox"/> Annually	*Legal Description (100 Char) _____ _____ _____ Lot Dimensions (Actual, not Irreg.) (45 Char) _____ *Lot Dimension Source <input type="checkbox"/> Assessor <input type="checkbox"/> GIS Calculated <input type="checkbox"/> Measured <input type="checkbox"/> Other <input type="checkbox"/> Public Records Number of Stories: <input type="checkbox"/> One <input type="checkbox"/> Two <input type="checkbox"/> Three+
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HOA. HOA Includes <input type="checkbox"/> 1. Not Applicable <input type="checkbox"/> 10. Tennis <input type="checkbox"/> 2. Ext Maintenance <input type="checkbox"/> 11. Common Area Mnt <input type="checkbox"/> 3. Lawn Care <input type="checkbox"/> 12. Heating <input type="checkbox"/> 4. Security <input type="checkbox"/> 13. Air Conditioning <input type="checkbox"/> 5. Pool Access <input type="checkbox"/> 14. Water <input type="checkbox"/> 6. Club House <input type="checkbox"/> 15. Other <input type="checkbox"/> 7. Snow Removal <input type="checkbox"/> 8. Lake <input type="checkbox"/> 9. Insurance	*Total # of Units _____ *# of Parking Spaces _____ *Garage Spaces _____ *GAR. Garage Type <input type="checkbox"/> 1. Attached <input type="checkbox"/> 6. Carport <input type="checkbox"/> 2. Detached <input type="checkbox"/> 7. Off Street Park <input type="checkbox"/> 3. Built-In <input type="checkbox"/> 8. Heated <input type="checkbox"/> 4. Tandem <input type="checkbox"/> 9. None <input type="checkbox"/> 5. Underground	Garage Rent (High) _____ Garage Rent (Low) _____ *# of A/C Units _____ *# of Electric Meters _____ *# of Fireplaces _____ *# of Furnaces _____ *# of Gas Meters _____
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*Agreement Type

- ERTS w/Reserved Prospect
- Exclusive Agency
- Exclusive Right to Sell
- No Listing Agr.-Comparable Only

*Tax Amount _____ Partial Full

*Tax Year _____

Tax Database ID CRS Tax - IA CRS Tax - NE
Tax ID (Auto-filled)

*Year Built _____

*New Construction

- Completed (Never Occupied)
- NOT New, Not a Model
- Under Construction

Estimated Completion Date _____

Annual Exp. Year End _____

Insurance Expense _____

Maintenance Expense _____

Management Expense _____

Operating Expense _____

Other Expenses _____

Services Expense _____

Utility Expense _____

Annual Garage Income _____

Annual Laundry Income _____

Effective Gross Income _____

Gross Op Income _____

Net Op Income _____

Other Income _____

Scheduled Gross Income _____

Vacancy Loss _____

*Lot Size Range

- Up to ¼ Acre Over 10 up to 20 Acres
- Over ¼ up to ½ Acre Over 20 up to 40 Acres
- Over ½ up to 1 Acre Over 40 Acres
- Over 1 up to 5 Acres Not Applicable
- Over 5 up to 10 Acres

Broker Ad Number _____

Neigh Rev Strat Area Yes No

*NIFA Target Area Yes No

*Non Standard Form

Yes No

*Agent Has Equity

Yes No

*REO (Bank etc owned)

Yes No

*Annual Expense Source

- Accountant Provided
- Estimated
- Limited Info.
- Not Available
- Other
- Owner Provided
- Pro Forma Available
- Projected
- Tax Return

*School District _____

*Grade Schools _____

*Jr. High School _____

*High School _____

Branded Virtual Tour

Branded Video

Unbranded Virtual Tour

Unbranded Video

UNIT INFORMATION

*Square Footage Source Assessor Other Plans

	# Units This Type	Total Rooms	*# Bedrooms (Conforming)	#Full Bath	# Part Bath	Square Feet	# of Fire- places	# Floors In Unit	*Monthly Rent	Leased Y/N	Occupied O,T,V
Type 1											
Type 2	UT1	U1RM	U1BR	U1FB	U1PB	U1SF	U1FP	U1FL	U1RN	U1LE	U1OC
Type 3	UT2	U2RM	U2BR	U2FB	U2PB	U2SF	U2FP	U2FL	U2RN	U2LE	U2OC
Type 4	UT3	U3RM	U3BR	U3FB	U3PB	U3SF	U3FP	U3FL	U3RN	U3LE	U3OC
Type 5	UT4	U4RM	U4BR	U4FB	U4PB	U4SF	U4FP	U4FL	U4RN	U4LE	U4OC
Type 6	UT5	U5RM	U5BR	U5FB	U5PB	U5SF	U5FP	U5FL	U5RN	U5LE	U5OC
Type 7	UT6	U6RM	U6BR	U6FB	U6PB	U6SF	U6FP	U6FL	U6RN	U6LE	U6OC
Type 8	UT7	U7RM	U7BR	U7FB	U7PB	U7SF	U7FP	U7FL	U7RN	U7LE	U7OC
Type 9	UT8	U8RM	U8BR	U8FB	U8PB	U8SF	U8FP	U8FL	U8RN	U8LE	U8OC
Type 10	UT9	U9RM	U9BR	U9FB	U9PB	U9SF	U9FP	U9FL	U9RN	U9EL	U0OC
	UT10	U10RM	U10BR	U10FB	U10PB	U10SF	U10FP	U10FL	U10RN	U10LE	U10OC

UNIT FEATURES NEXT PAGE

	Rooms	Appliances	Interior Features	Heat Type	Heat Fuel	Cooling	Rent Includes
Type 1							
Type 2	A	B	C	D	E	F	G
Type 3	H	I	J	K	L	M	N
Type 4	O	P	Q	R	S	T	U
Type 5	V	W	X	Y	Z	ZA	ZB
Type 6	AA	AG	AM	AS	AY	BE	BK
Type 7	AB	AH	AN	AT	AZ	BF	BL
Type 8	AC	AI	AO	AU	BA	BG	BM
Type 9	AD	AJ	AP	AV	BB	BH	BN
Type 10	AE	AK	AQ	AW	BC	BI	BO
	AF	AL	AR	AX	BD	BJ	BP

- | | | | | | | |
|-----------------|---------------------------|----------------------|---------------|-----------------|----------------|--------------|
| 1. Living | 1. Range (Oven + Cooktop) | 1. Central Vac | 1. Forced Air | 1. Gas | 1. Central Air | 1. Heat |
| 2. Dining | 2. Oven (No Cooktop) | 2. Security System | 2. Heat | 2. Electric | 2. Wind Air | 2. Electric |
| 3. Kitchen | 3. Refrigerator | 3. Cable Avail | 3. Gravity | 3. Oil | 3. Heath Pump | 3. Gas |
| 4. Family Room | 4. Freezer | 4. Wetbar | 4. Baseboard | 4. Propane | 4. Zoned | 4. Water |
| 5. Laundry | 5. Dishwasher | 5. Intercom | 5. Radiant | 5. Solar | 5. Other | 5. Hot Water |
| 6. Laundry Hkup | 6. Disposal | 6. Walkup Attic | 6. Wall | 6. Water Source | 6. None | 6. Garage |
| 7. Basement | 7. Compactor | 7. Attic Exh Fan | 7. Wood | 7. Wood | | 7. Other |
| 8. Rec Room | 8. Microwave | 8. Whole House Exh | 8. Hot Water | 8. Other | | 8. None |
| 9. Studio | 9. Indoor Grill | 9. 9'+ Ceiling | 9. Steam | 9. None | | |
| 10. Loft | 10. Icemaker | 10. Fire Sprinkler | 10. Zoned | | | |
| 11. Other | 11. Water Softener | 11. Power Humidifier | 11. Other | | | |
| | 12. Washer | 12. Electronic Air | 12. None | | | |
| | 13. Dryer | 13. Modified | | | | |
| | 14. Other | 14. Exercise Room | | | | |
| | 15. None | 15. Two Story Entry | | | | |
| | | 16. Other | | | | |
| | | 17. None | | | | |
| | | 18. Zero Step Entry | | | | |

FEATURES (CHECK ALL THAT APPLY IN THIS SECTION)

AP. Appliances Included

- 1. Range (Oven + Cooktop)
- 2. Oven (No Cooktop)
- 3. Refrigerator
- 4. Freezer
- 5. Dishwasher
- 6. Disposal
- 7. Compactor
- 8. Microwave
- 9. Indoor Grill
- 10. Ice Maker
- 11. Water Softener
- 12. Washer
- 13. Dryer
- 14. Convection Oven
- 15. Cooktop
- 16. Other
- 17. None

***HF. Heating Fuel**

- 1. Gas
- 2. Electric
- 3. Oil
- 4. Propane
- 5. Solar
- 6. Water Source
- 7. Wood
- 8. Other
- 9. None

***HT. Heating Type**

- 1. Forced Air
- 2. Heat Pump
- 3. Gravity
- 4. Baseboard
- 5. Radiant
- 6. Wall
- 7. Wood Assist
- 8. Hot Water
- 9. Steam
- 10. Zoned
- 11. Other
- 12. None

EF. Exterior Features

- 1. Porch
- 2. Patio
- 3. Enclosed Porch
- 4. Enclosed Patio
- 5. Covered Deck
- 6. Deck/Balcony
- 7. Storm Cellar
- 8. Hot tub/Spa
- 9. Pool In-Ground
- 10. Pool Above Grnd
- 11. Dog Run
- 12. Horse Permitted
- 13. Storage Shed
- 14. Out Building
- 15. Sprinkler Sys
- 16. Greenhouse
- 17. Decorative Lighting
- 18. Tennis Court
- 19. Satellite Dish
- 20. Accessible
- 21. Bus Service
- 22. Drain Tile
- 23. Gas Grill
- 24. Golf
- 25. Hike/Bike Trail
- 26. Playground
- 27. Volleyball Court(s)
- 28. Zero Step Entry
- 29. Other
- 30. None

CL. Cooling

- 1. Central Air
- 2. Window Air
- 3. Heat Pump
- 4. Zoned
- 5. Other
- 6. None

IN. Interior Features

- 1. Central Vac
- 2. Security System
- 3. Cable Avail
- 4. Wetbar
- 5. Intercom
- 6. Walk-Up Attic
- 7. Attic Exh Fan
- 8. Whole House Exh
- 9. 9'+ Ceiling
- 10. Fire Sprinkler
- 11. Power Humidifier
- 12. Elect. Air Filters
- 13. Accessible
- 14. Exercise Room
- 15. Two Story Entry
- 16. Elevator
- 17. Game Room
- 18. Laundry Facilities
- 19. Sauna
- 20. Sump Pump
- 21. Zero Step Entry
- 22. Other
- 23. None

EX. Exterior

- 1. All Brick
- 2. Stone
- 3. Alum Siding
- 4. Steel Siding
- 5. Vinyl Siding
- 6. Hardboard
- 7. Wood
- 8. Wood Shingle
- 9. Stucco
- 10. Asphalt
- 11. Brick/Other
- 12. Log
- 13. Shingle
- 14. Cement Board
- 15. Asbestos
- 16. Block
- 17. Frame
- 18. Pour Concrete
- 19. Other

***FD. Foundation Details**

- 1. Poured Concrete
- 2. Slab
- 3. Concrete Block
- 4. Stone
- 5. Tile
- 6. Brick/Mortar
- 7. Other
- 8. None

***FN. Fence**

- 1. Chain Link
- 2. Wood
- 3. Full
- 4. Partial
- 5. Privacy
- 6. Iron
- 7. Other
- 8. None

LT. Lot Features

- 1. Alley
- 2. Corner Lot
- 3. Cul-De-Sac
- 4. Irregular
- 5. Level
- 6. Pond
- 7. Private Roadway
- 8. Sloped
- 9. Trackage
- 10. Waterfront

***FT. Financing Terms Accepted**

- 1. Private Financing
- 2. VA
- 3. FHA
- 4. Conventional
- 5. Loan Assumption
- 6. Cash
- 7. USDA
- 8. Seller Assistance
- 9. Other

PY. Payment Includes

- 1. Tax Included
- 2. Insurance Included
- 3. MIP/PMI Include
- 4. None

***OW. Ownership Type**

- 1. Fee Simple
- 2. Condominium
- 3. Leasehold
- 4. Cooperative

RF. Roof Type

- 1. Composition
- 2. Wood Shingle
- 3. Flat
- 4. Tile
- 5. Slate
- 6. Metal
- 7. Membrane
- 8. Insulated
- 9. Built-Up
- 10. Asbestos Shingle
- 11. Rock
- 12. Shake
- 13. Other

UT. Utility Connections

- 1. For Gas Ranges 6. For Electric Dryer
- 2. For Gas Oven 7. Icemaker Connection
- 3. For Gas Dryer 8. Washer Hookup
- 4. For Electric Range 9. Varies Per Unit
- 5. For Electric Oven 10. Unknown

*SW. Sewer And Water

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- 1. Public Water 5. Public Sewer
- 2. Private Water 6. Private Sewer
- 3. Rural Water 7. Septic
- 4. Well 8. Other

SHOWING INFORMATION

Showing Contact Type: Agent Broker Other Seller Showing Service

*Showing Phone Number _____

*Showing Instructions (500 Char) _____

Directions to Property (250) _____

Keybox Provided By:

- 1. Combo 2. Other 3. None 4. Sentrilock 5. Supra

REMARKS

These remarks are to only promote the property. Not allowed: Agent name, phone number, etc.

Public Remarks (1000 Characters Max) (Syndication Remarks are auto populated) _____

These remarks are the ones to be seen by other real estate agents.

Agent Remarks (1000 Characters Max) _____

These remarks are the ones to be seen by other agents within your firm (including all firm branches).

Office Only Remarks (200 Characters Max) _____

ADMIN INSTRUCTIONS

Admin Instructions (This is NOT an MLS field—To be used for notes to input Admins if applicable)
