



## PARAGON - INNOVATING THE WAY AGENTS DO BUSINESS

### Paragon Release 5.88

Great Plains Regional MLS wanted you to be the first to know about the latest enhancements to your Paragon MLS System. All enhancements are designed to help you navigate through the system and enhance your experience with Paragon. Below is a list of the enhancements and links to view videos or PDFs of the new features. We encourage you to continue reading and let us know what you think on the [Paragon MLS Facebook site](#). Also make sure you click “Like” on the Facebook site to view what’s new with Paragon more frequently.

### WHAT’S NEW!

#### PARAGON

- **Updates to the Saved Property Searches Grid**

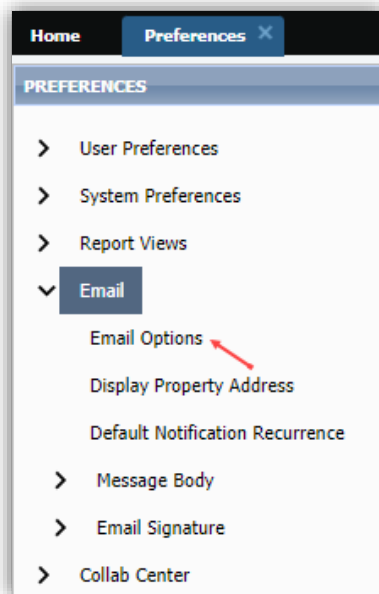
We’ve made some improvements to the Saved Property Searches grid to give you more information at a glance and improve the workflow.

- Changed the default filter to My Searches; you can still find all your MLS and Board defined searches by changing the filter.
- Sorted by Modified date, most recent at the top. No more scrolling through pages of old searches to find the latest.
- New column to show who created the search: MLS, Board, Me, your contact in Collaboration Center.

	Search Name	Class	My Default	Created By	Modified	Contacts
<input type="checkbox"/>	<a href="#">Buttercups search</a>	Residential	N	Buyer, Buttercup	2/25/2022 1	
<input type="checkbox"/>	<a href="#">res 500k</a>	Residential	N	Me	1/21/2022 2	
<input type="checkbox"/>	<a href="#">pending for betty</a>	Residential	N	Me	1/19/2022 1	
<input type="checkbox"/>	<a href="#">500k for buttercup</a>	Residential	N	Me	1/5/2022 1	
<input type="checkbox"/>	<a href="#">500k for betty</a>	Residential	N	Me	1/5/2022 1	
<input type="checkbox"/>	<a href="#">500k</a>	Residential	N	Me	1/5/2022 1	
<input type="checkbox"/>	<a href="#">Heathrow</a>	Residential	N	Me	9/17/2021 1	
<input type="checkbox"/>	<a href="#">My Farm Area</a>	Residential	N	Me	9/17/2021 2	
<input type="checkbox"/>	<a href="#">Save Search For Lily Munster</a>	Land	N	Me	4/20/2021 1	
<input type="checkbox"/>	<a href="#">Condos for Betty</a>	Residential	N	Me	1/19/2021 1	

- **Updated the Preferences for Email Options**

The Email Preferences page has been updated to present a cleaner view with more concise wording. The Display Property Address option has also been moved out of its own node and into the Email Options page.



 A screenshot of the 'EMAIL OPTIONS' configuration page. At the top is a 'Save' button. The page is divided into several sections:
 

- EMAIL VERIFICATION STATUS:** A message stating 'Your Email address must be verified in order for you to send Emails.' Below this, the email 'adam.agent@mailinator.com' is listed with a 'Status' of 'Email Verified'.
- AUTO-POPULATE BCC FIELD:** A checkbox option to 'Auto-populate the BCC field with your Email address for all automatic and manually composed Emails.' The checkbox is currently unchecked.
- AUTO-POPULATE EMAIL MESSAGE BODY:** A checkbox option to 'Automatically include your Default Message Body in all Emails you send.' The checkbox is currently unchecked.
- READ RECEIPT:** A checkbox option to 'Request a Read Receipt for automatic and manually composed emails.' The checkbox is currently unchecked. A note below states: 'Note: Your recipients must use a mail client that supports read receipts and must accept the request to send a read receipt.'
- DISPLAY PROPERTY ADDRESS IN EMAILED REPORTS:** A checkbox option that is checked, with the text: 'When Emailing reports using a Hyperlink, display the Property Address in the report summary. This does not apply to Collaboration Center Emails.'

- **Updated the Verbiage on Upload Associated Document Dialog Box**

The verbiage in the dialog box for adding documents to a listing has been updated to reflect the fact that Public documents will be available in Collaboration Center as well as available for sharing via email.

 A screenshot of the 'Add New' dialog box. It features a 'Quick Action' bar at the top with 'Save' and 'Cancel' buttons. Below this are fields for 'Select a File' (with a 'Choose File' button), 'Description', and a 'Public' checkbox which is checked. A yellow tooltip points to the 'Public' checkbox with the text: 'Makes the document publicly display in Collaboration Center and available to be shared via email.' At the bottom, a message states: 'Individual Documents over 20MB in size cannot be uploaded.'

- **Contact Comments Enhancements**

The Comments table in Saved Search Management has been enhanced to be more intuitive and interactive.

- The rows in the MLS column now link to the Detail report for the property
- A new column displays the last comment
  - The last comment shows the status read vs. unread (bold and bubble icon)
  - Clicking the last comment opens the “Comments in Context” dialog box

**CONTACT INFORMATION**

Contact Activity  
Contact Information  
▼ Buyer Activity  
Residential 123  
Condos  
Agent Recommended  
All Comments  
Add Search  
Seller Activity  
CMAs  
More Information  
Messages History  
Contact Summary

**SEARCH MANAGEMENT**

Remove Search Edit Search Resend Invitation View Collab Center

**Residential 123**  
Contact has not accessed the site  
Created 8/25/2021

**AUTOMATIC NOTIFICATIONS**  
Collab Center Options

**ACTIVITY**  
Days of history to display 1

Matches	New	Changed	Undecided	Favorites	Possible	Rejected
63	0	0	63	0	0	0

**COMMENTS**  
Display Listings with unread comments

MLS #	Class	Status	Address	Price	Last Comment	Comment Date
<a href="#">98766338</a>	RE	ACT	12891 SW Main street Road	135523	Isn't this landscaping great?!	11/17/2021 9:35 AM
<a href="#">98767518</a>	RE	ACT	123 N 123	508017	<b>There's an open house here this Saturday.</b>	03/16/2022 1:46 PM
<a href="#">98770885</a>	RE	ACT	347 E Pisa Drive	579000	Check out the lightscaping in the evening photos!	03/15/2022 1:29 PM

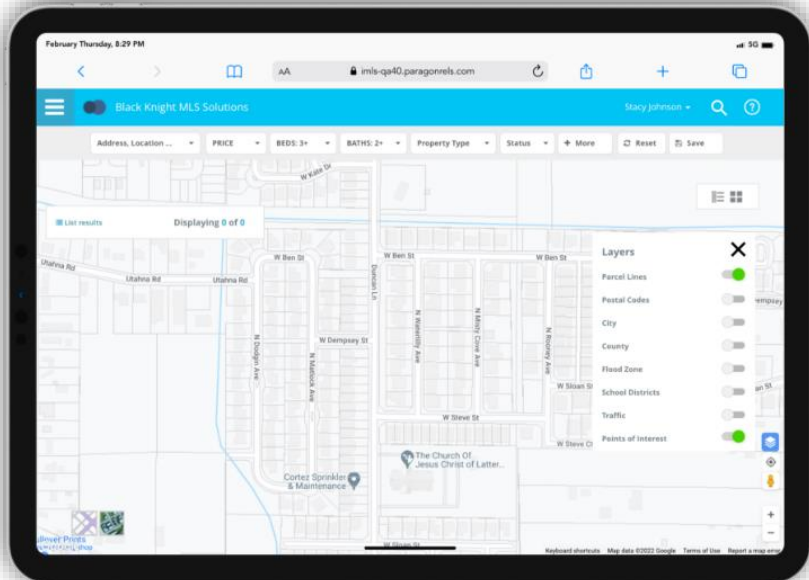
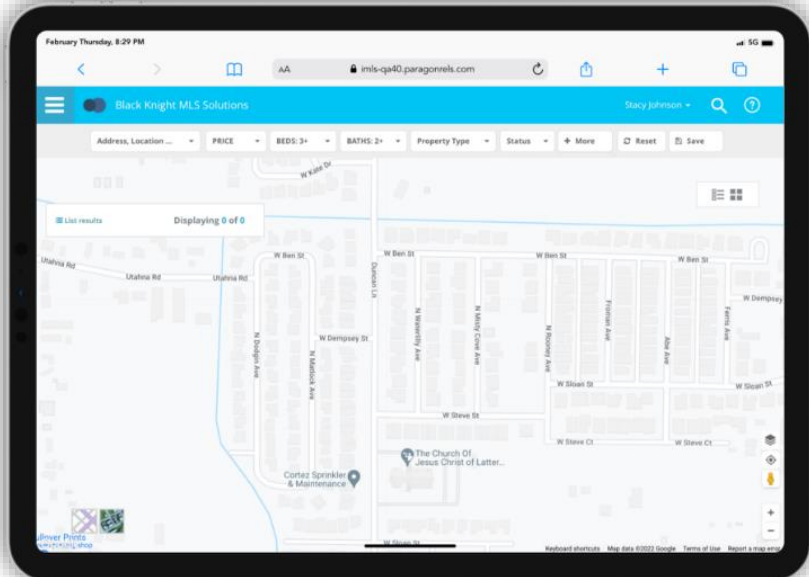
Page 1 of 1 10 View 1 - 3 of 3

## Collaboration Center – Your client’s portal

- Parcel Lines

Prior to the 5.88 release, when you were to zoom into the map you would first see the default Google parcel lines then the parcels from Black Knight would load. This would lead to multiple parcels stacked on each other.

Now the default Google parcels have been removed so that you can easily see the Black Knight parcels on the property search.



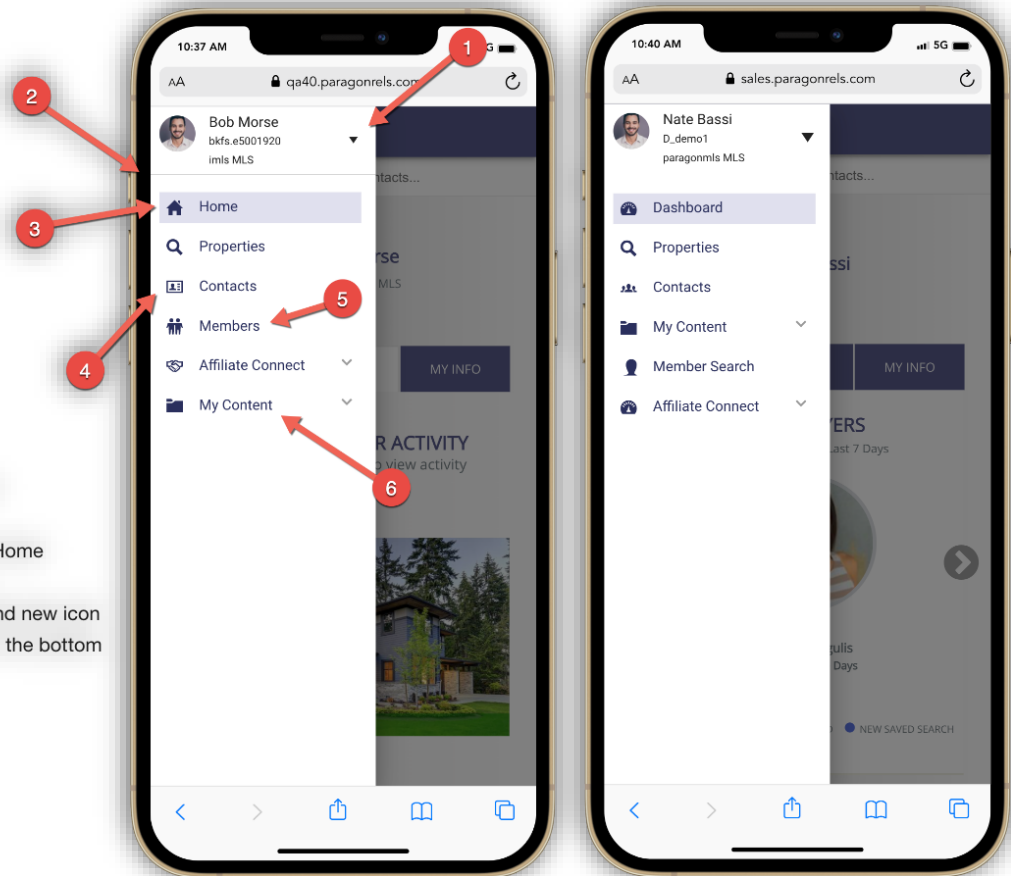
# Paragon Connect

- **Menu Updates**

We start of the 5.88 release notes with some additional menu updates. As we continue to prepare for additional modules, we want to make sure the navigation menu is presented in a fashion that allows you to easily find your content. Below are two screenshots of how the menu looks in 5.87 and the updates we made in 5.88. You will see the changes listed.

## Menu Updates

1. Reduced the arrow size
2. Add a line separator
3. Change Dashboard to Home
4. New icon for contacts
5. Changed "Members" and new icon
6. Moved "My Content" to the bottom



UPDATED

PREVIOUS MENU

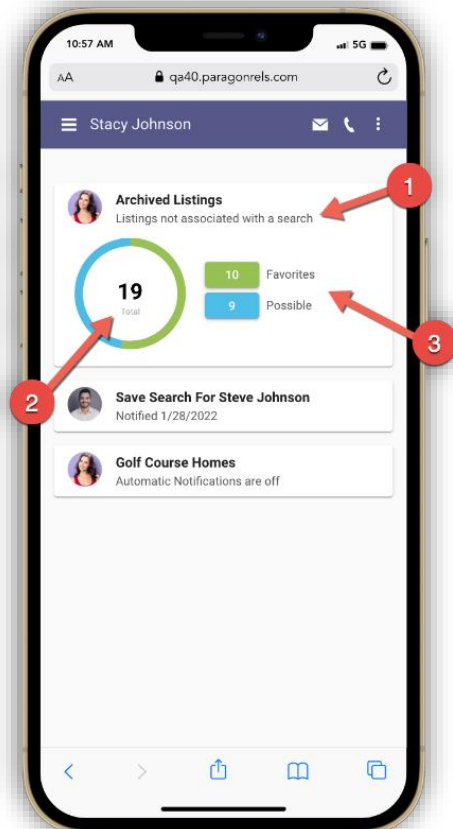
- **Archive Listings**

The buyer activity within the contact manager was recently updated to include a card containing counts from "Archived Listings."

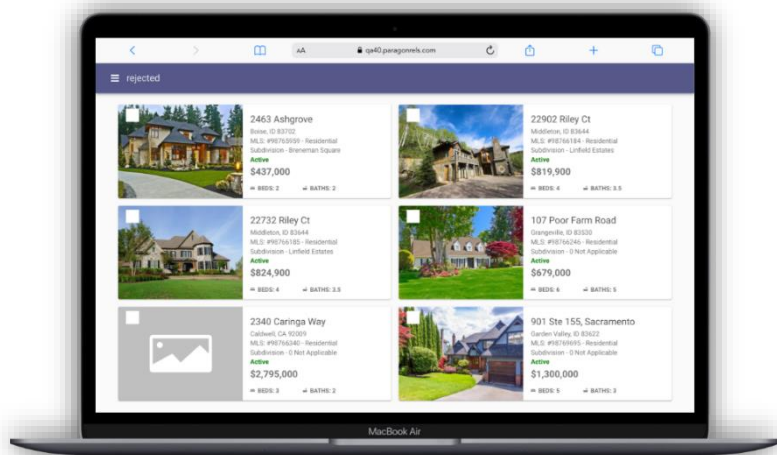
An "Archived Listing" is a listing your buyer marked as a favorite or possible that is not tied to a saved search. This typically is the result from changes to the search criteria or the listing data is updated to the point it no longer matches your saved search.

Since these are still important to your buyers, we have moved them into an "Archived Listing" section. You will now find a card in the buyer activity that shows you total count of archived listings. You will also see a breakdown of the favorite and possible listings.

Note: Undecided and rejected listings are not kept if criteria of the search or listing is updated.



- **Large Devices**

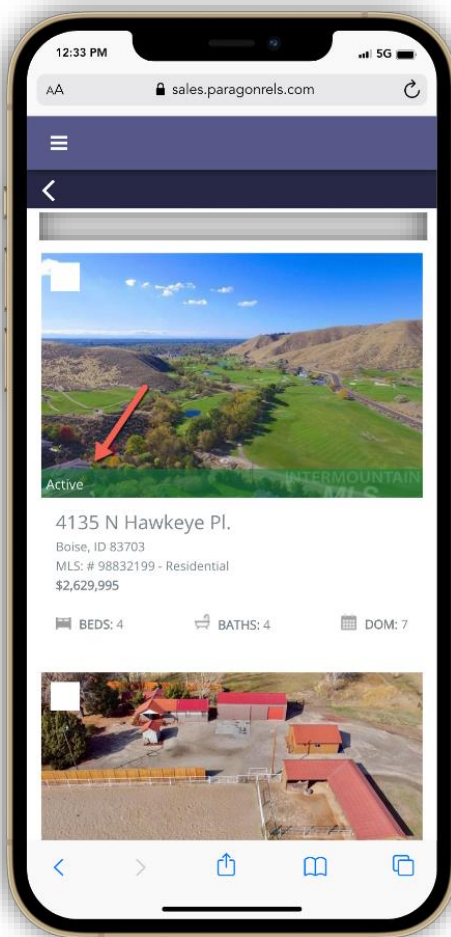


As you migrate from mobile devices to large devices like laptops, desktops, etc. the thumbnail view goes from a single column layout to a 2-column layout. Allowing you to view more listings per page.

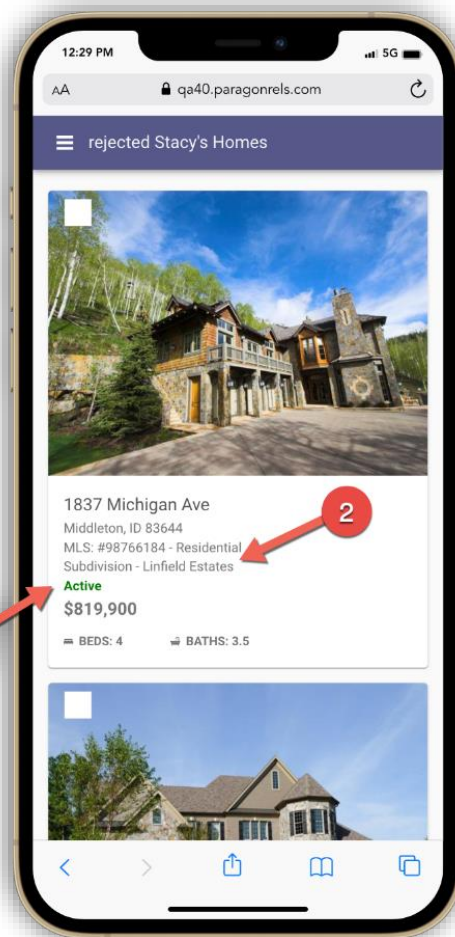
- **Thumbnail View**

The thumbnail view in Paragon Connect is getting an upgrade. This new thumbnail view not only is faster and more responsive than its previous version, but it also has a few other characteristics that set it apart. The fonts are larger and darker in color making it easier to read. The status bar in the previous version has been removed from the photo allowing for the photo to be more visible. We have also carried over the same customizable field allowed to be viewed in the Collaboration Center. This allows you to add one custom field per class in this new thumbnail view. This is especially useful for selling condos where address and photos are identical.

It is important to note that the new thumbnail view can only be found within the “Contact Module” at this time. Additional view updates are being analyzed and developed and we did not want to interrupt your daily business until all these updates are complete.



PREVIOUS THUMBNAIL



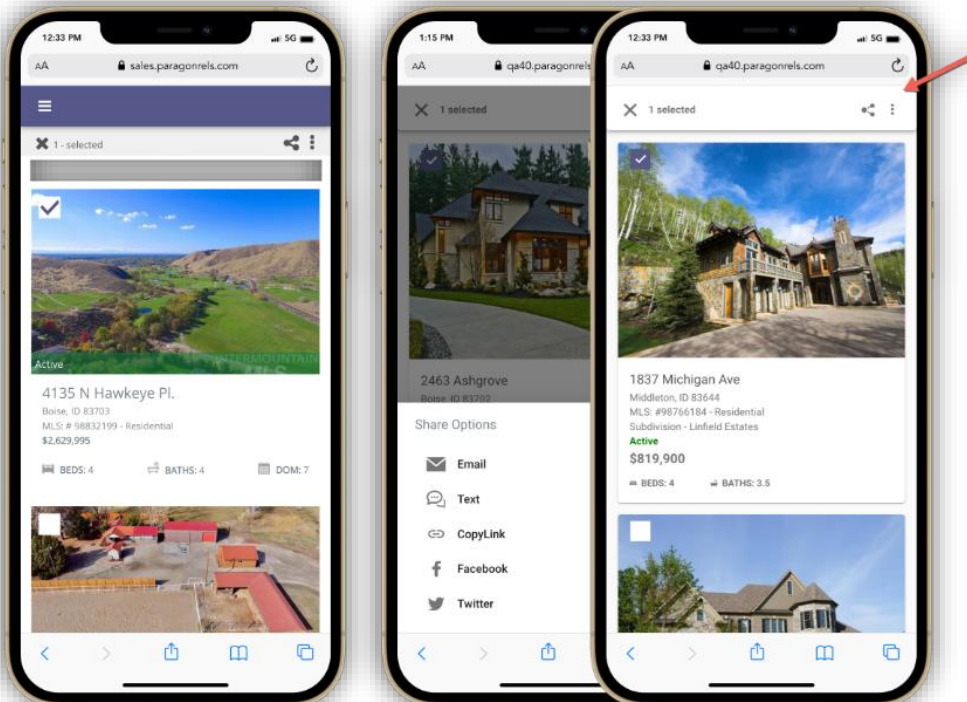
UPDATED



- **Contextual Bar**

When you check one or more listings a gray contextual bar will open showing you options you can take on those listings. The new thumbnail view's contextual bar opens now at the very top allowing for more viewing area.

The same share options will be available in the new thumbnail view. (Email, text, copy link, etc.) In addition, the ability to add listings to a cart, driving directions, and third-party integrations are also available.



PREVIOUS THUMBNAIL

UPDATED